

**DEPARTMENT OF INFORMATION RESOURCES  
OPEN BOARD MEETING**

**Thursday, January 23, 2020, 10:00 a.m.**

300 West 15th Street, Conference Room 103, Austin, Texas 78701

**MINUTES**

**PRESENT** Ben Gatzke (Board Chair)  
Christian Alvarado  
Stacey Napier  
Jeffrey Tayon  
Kara Thompson  
Anh Selissen, *ex-officio*  
Nancy Clark, *ex-officio*  
Ruth Johnson, *ex-officio*

**ACTION** *Mr. Gatzke* called the meeting to order at 10:01 a.m., with a quorum present.

**TOPIC** **2. Chair's Remarks**

**DISCUSSION** Ben Gatzke welcomed Ruth Johnson to the DIR Board of Directors.

Rob Schneider, DIR General Counsel, discussed changes to the board minutes format and the voting format changes.

Consider approval of meeting minutes from October 24, 2019, board meeting.

**MOTION** A motion was made to approve the board meeting minutes by *Mr. Gatzke*.

**ACTION** The motion was unanimously approved.

**TOPIC** **3. Executive Director Update**

**DISCUSSION** Amanda Crawford, DIR's Executive Director, welcomed Ruth Johnson to the DIR Board of Directors. Ms. Crawford provided an overview update on the performance of the Agency. Ms. Crawford introduced the newest members to the DIR staff.

**TOPIC** **4. Finance Update**

**DISCUSSION** Mr. Nick Villalpando, Chief Finance Officer, presented FY20 Financial Operating Results and the Fund Balance as of November 30, 2019 and responded to questions from board members.

**MOTION** A motion was made to approve change to Texas.gov Death Certificate Additional Copy Fee from \$2.45 to \$0.00 and approve budget amendment to decrease Texas.gov Gross Revenue by \$1.5 million and decrease Texas.gov General Revenue Contribution by \$1.5 million. Approve change to DSHS Cost Recovery Fee portion of the Additional Death

Certificate Copy fee from \$0.55 to \$3.00. This change will be effective through August 31, 2021. Approve the reporting of these fee changes to the Legislative Budget Board in accordance with Government Code section 2054.0346 by *Ms. Napier and Mr. Tayon* seconded the motion.

**ACTION** After no further discussion, the motion was unanimously approved.

**DISCUSSION** Mr. Villalpando presented the budget amendment to increase Texas.gov.

**MOTION** A motion was made to approve budget amendment to increase Texas.gov Gross Revenue by \$2.0 million and increase Texas.gov Cost of Services by \$2.0 million due to additional demand by the Texas Department of Public Safety for Texas.gov application development services by *Ms. Thompson and Mr. Alvarado* seconded the motion.

**ACTION** There being no further discussion, the motion was unanimously approved.

**DISCUSSION** Mr. Dale Richardson, Chief Operations Officer, presented the proposed projects to be funded by existing Texas.gov revenue.

**MOTION** A motion was made to approve budget amendment to increase Texas.gov Cost of Services by \$7 million and Decrease Texas.gov General Revenue Contribution by \$7 million in fiscal year 2020. Board approval will be contingent on approval of fiscal year 2020 Request to Exceed appropriations by the Legislative Budget Board by *Ms. Napier and Ms. Thompson* seconded the motion.

**ACTION** There being no further discussion, the motion was unanimously approved.

**MOTION** A motion was made to approve submission of fiscal year 2021 \$7 million Request to Exceed appropriations to the Legislative Budget Board by *Ms. Napier and Mr. Alvarado* seconded the motion.

**ACTION** There being no further discussion, the motion was unanimously approved.

**DISCUSSION** Ms. Lisa Jammer, Human Resources Director, provided an overview of the data collection on the agency's turnover trends and strategies to reduce turnover and responded to questions from board members.

**TOPIC** **5. Internal Audit Update**

**DISCUSSION** Ms. Paige Buechley, Chief Audit Executive, provided an update on the Internal Audit Office and responded to questions from board members.

**MOTION** A motion was made to approve the Finance and Audit Subcommittee Charter by *Ms. Thompson and Mr. Alvarado* seconded the motion.

**ACTION** There being no further discussion, the motion was unanimously approved.

**TOPIC** **6. Chief Procurement Office Update**

**DISCUSSION** Ms. Aiko Neill, Director of Enterprise Contracts, presented an amendment to Symbio Ecosystems, LLC. SOW [DIR-EC-PAS-0001-SOW-EF] and responded to questions from board members.

**MOTION** A motion was made to approve the amendment to Symbio Ecosystems, LLC. contract [DIR-EC-PAS-0001-SOW-EF] to align transition and implementation support services with Next Gen DCS procurement project, and delegate authority to Executive Director or designee to execute contract amendment by *Ms. Napier and Ms. Thompson* seconded the motion.

**ACTION** There being no further discussion, the motion was unanimously approved.

**DISCUSSION** Mr. Hershel Becker, Chief Procurement Officer, gave the Chief Procurement Office report update and discussed the Chief Procurement Office Organizational Transition and responded to questions from board members.

**DISCUSSION** Ms. Lynn Hodde, HUB Director, provided an overview of the HUB Program and presented the HUB Report and outreach efforts and responded to questions from board members.

**TOPIC** **7. Chief Technology Office Update**

**DISCUSSION** Mr. John Hoffman, Chief Technology Officer, provided an update on the TEX-AN 2020 Market Research, Project Delivery and QAT, and Strategic Cloud Initiatives and responded to questions from board members.

**TOPIC** **8. Chief Information Security Office Update**

**DISCUSSION** Ms. Nancy Rainosek, Chief Information Security Officer, presented an overview including on the Statewide Information Security Program, Security Assessments and Election Assessments.

**TOPIC** **9. Chief Operations Office Update**

**DISCUSSION** Mr. Dale Richardson, Chief Operations Officer, covered operational performance for the Shared Technology Services Program, Texas.gov, Communications Technology Services Program, and the Capitol Complex Telephone System and responded to questions from board members.

**TOPIC** **10. Office of Chief Data Officer Update**

**DISCUSSION** Mr. Ed Kelly, Chief Data Officer, provided updates on the Texas Data Management Program, the growth of the Open Data Portal and the Texas Data Management Program.

**TOPIC** **11. Program Development Office Update**

**DISCUSSION** Ms. Endi Silva, Director of Program Development, provided an update on conferences and events, social media highlights, and the DIR website redesign.

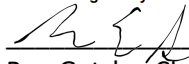
**TOPIC** **12. Public Testimony**

No public testimony

**MOTION** A motion was made to adjourn the meeting by *Mr. Bernstein* and *Mr. Tayon* seconded the motion.

**ACTION** The meeting adjourned at 12:14 p.m.

Approved by the Board Chair:

DocuSigned by:  
  
Ben Getzke, Chair

5/14/2020 | 8:48 AM CDT

Date