Service Management Manual

Enterprise Policies

Texas.gov Native Mobile Application Exemption Request **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Ancillary Document

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# Texas.gov Native Mobile Application Exemption Request

House Bill (HB) 3130 from the 87th Regular Legislative Session requires state agencies to notify the Texas Department of information Resources (DIR) and obtain an exemption before contracting with a third party to build a native mobile application that duplicates Texas.gov functions.

DIR, in its capacity as manager of the Texas.gov state internet portal, works with agencies to leverage the use of the Texas.gov native mobile application, Texas by Texas (TxT). Government Code Section 2054.113 (c) allows DIR to grant the agency an exemption to build the native mobile application with the provider of their choice, if it is in the best interests of the state.

To apply for exemption from the Texas.gov Native Mobile Application, submit a copy of each of the following to [STSexemptionrequest@dir.texas.gov](mailto:STSexemptionrequest@dir.texas.gov) with an internal address of:

Dale Richardson

Chief Operations Officer

Department of Information Resources

300 W. 15th Street, Suite 1300

Austin, TX 78701

1. A cover letter in the form of an executive summary,
2. This completed Agency Certification Form with required documentation attached, and
3. Financial details of the cost benefit analysis.

**Executive Summary**

Provide an executive summary that describes the proposal and the reasons that warrant an exemption from the Texas.gov Texas by Texas (TxT) native mobile application. This executive summary must be in the form of a cover letter signed by the agency head or designee.

**Agency Certification Form**

The affirmations and documentation required by the form assure that the proposed native mobile application:

* Is in the financial best interests of the State of Texas,
* Protects citizens’ sensitive personal information,
* Provides for use by people with a disability, and
* Integrates seamlessly with the Texas Comptroller of Public Account’s (CPA) Uniform Statewide Accounting System (USAS).

# Agency Certification Form

**General Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Agency:** |  | | |
| **Agency Contact Name:** | | |  |
| **Contact Phone:** | |  | |
| **Contact Email:** | |  | |

1. **For what application are you requesting an exemption?**
2. **Why is the TxT native mobile application not appropriate for this application?**

**Please attach additional documentation if necessary.**

1. **Is the application already deployed?**  **Yes**  **No**

**If yes, when was it deployed and for what purpose?**

**Financial Details**

In an attached spreadsheet, provide the financial details of the cost benefit analysis that documents, at a minimum, the following per fiscal year:

* Cost of developing and maintaining the native mobile application
* Potential savings to the agency
* Quantity and total dollar amount of expected transactions

**Standards and Compliance**

Initial in the left column below to affirm that the proposed application:

|  |  |
| --- | --- |
|  | Meets or exceeds state security standards in Texas Administrative Code (TAC) Chapter 202. |
|  | Meets or exceeds state accessibility requirements in TAC Chapters 206 and 213. |
|  | Meets or exceeds state privacy standards as detailed in Chapter 521, Business and Commerce Code. |

**Texas.gov Native Mobile Application Exemption Request Disposition**

|  |  |  |
| --- | --- | --- |
| **Texas.gov Exemption Disposition Summary** | | |
| **Disposition Type** | **Comment** | **State Value Assessment Summary** |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **DIR Chief Operating Officer** | | |
| **Signature** | **Printed Name** | **Date** |
|  | Dale Richardson |  |

# 3 Document Control

## 3.1 Revision History

| Version | Date | Author | Title  and Company | Description |
| --- | --- | --- | --- | --- |
| 1.0 | 4/18/2022 |  | DIR | Transferred to template |
| 2.0 | 7/15/2022 |  | DIR | Formatting updates |
| 3.0 | 7/19/2022 |  | DIR | Formatting updates |
| 4.0 | 11/16/2022 | Hannah Mulla | DIR | Formatting updates |

## 3.2 SP Process Owner Approval

| Version | Name | Title  and Company | Date | Signature |
| --- | --- | --- | --- | --- |
| N/A |  |  |  |  |

## 3.3 QA Review and Approval

| Version | Name | Title  and Company | Date | Signature |
| --- | --- | --- | --- | --- |
| 1.0 | Cyndi Barcio | Process Analyst, Capgemini | 4/19/2022 | Approved |
| 2.0 | Cyndi Barcio | Process Analyst, Capgemini | 7/15/2022 | Approved |
| 3.0 | Cyndi Barcio | Process Analyst, Capgemini | 7/19/2022 | Approved |
| 4.0 | Cyndi Barcio | Process and Training Lead, Capgemini | 11/17/2022 | Approved |