

**DEPARTMENT OF INFORMATION RESOURCES
OPEN BOARD MEETING**

Thursday, January 20, 2022, 10:00 a.m.

In-Person | William P. Clements Building, 300 West 15th Street, Room 103, Austin, Texas 78701
Online Video Conference | https://www.zoomgov.com/webinar/register/WN_9UkROo1YQKOQfOPYx6j86A

MINUTES

PRESENT Ben Gatzke (Board Chair)
Mike Bell
Stacey Napier
Jeffrey Tayon
Kara Thompson
Brian Collier, *ex-officio*
Melody Parrish, *ex-officio*

TOPIC 1. Call to Order, Roll Call, and Witness Registration

ACTION *Mr. Gatzke* called the meeting to order at 10:00 a.m.

TOPIC 2. Executive Session

ACTION *Mr. Gatzke* ended the open meeting at 10:05 a.m. The executive session opened at 10:14 a.m. The executive session ended at 10:39 a.m.

TOPIC 3. Consider approval of salary action relating to the DIR Executive Director

ACTION *Mr. Gatzke* called the open meeting to order at 10:39 a.m.

MOTION A motion was made to authorize increasing the DIR Executive Director’s salary cap of \$227,000 in accordance with the procedures established in the General Appropriations Act Article IX, Section 3.04 by *Ms. Napier* and seconded by *Ms. Thompson*.

ACTION The motion was unanimously approved.

TOPIC 4. Chair’s Remarks

DISCUSSION *Mr. Gatzke* provided information regarding the hybrid meeting operations. Additionally, *Mr. Gatzke* recognized DIR employees who have earned special recognition since the last board meeting.

MOTION A motion was made to approve the board meeting minutes of October 28, 2021, by *Mr. Bell* and seconded by *Ms. Thompson*.

ACTION The motion was unanimously approved.

TOPIC 5. Executive Director’s Report on Agency Performance

DISCUSSION Ms. Amanda Crawford, Executive Director, provided an update on several items that have taken place at DIR over the previous months including staff restructuring, recognition of DIR being named one of the top workplaces in the United State, and the launch of the TxT application. Ms. Crawford also provided an update on the agency’s response to the COVID-19 pandemic and introduced the newest Team DIR members to the DIR Board.

TOPIC 6. Finance Update

DISCUSSION Mr. Nick Villalpando, Chief Financial Officer, provided an update on FY22 Q1 and presented two budget amendment items.

MOTION A motion was made to approve budget amendments 1 and 2 to increase General Revenue appropriations by \$17,443,511 and federal funds revenue appropriations by \$200,000,000 by *Ms. Thompson* and seconded by *Mr. Bell*.

ACTION The motion was unanimously approved.

TOPIC 7. Internal Audit Update

DISCUSSION Ms. Paige Buechley, Chief Audit Executive, provided information on the Audit Report on Service Level Agreements and Customer Scorecards and presented on the internal audit peer review.

MOTION A motion was made to approve the Audit Report on Service Level Agreements (SLAs) and Customer Scorecards by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

TOPIC 8. Chief Procurement Office Update

DISCUSSION Ms. Colleen Berkley, Director of Procurement Services, presented action items to approve multiple contract awards.

MOTION A motion was made to approve award of contract to Insight Public Sector, Inc. and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Thompson* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Insight Public Sector, Inc. and delegate authority to the Executive Director or her designee to execute the contract by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Carahsoft Technology Corp., and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Thompson* and seconded by *Mr. Bell*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Charter Communications Operating, LLC, and delegate authority to the Executive Director or her designee to execute contract by *Ms. Napier* and seconded by *Ms. Thompson*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Comcast Business Communications, LLC, and delegate authority to the Executive Director or her designee to execute contract by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Continuant Tech, Inc., and delegate authority to the Executive Director or her designee to execute the contract by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Granite Telecommunications, LLC, and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Thompson* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to NGA 911, L.L.C., and delegate authority to the Executive Director or her designee to execute the contract by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to NWN Corporation and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Napier* and seconded by *Mr. Bell*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Verizon Business Network Services LLC and delegate authority to the Executive Director or her designee to execute the contract by *Mr. Bell* and seconded by *Ms. Thompson*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve award of contract to Windstream Communications, LLC and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Thompson* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

DISCUSSION Ms. Melissa Knezevic, STS Contracts Program Director, presented action items to approve multiple amendments.

MOTION A motion was made to approve Amendment Number 8 to Capgemini America, Inc. (Capgemini) Contract [DIR-ESS-MSI-407] and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Napier* and seconded by *Ms. Thompson*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve Amendment Number 4 to Deloitte Consulting LLP (Deloitte) Contract [DIR-ESS-TGOV-SVCS-254] and delegate authority to the Executive Director or her designee to execute the contract by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve Amendment Number 1 to NICUSA, LLC. (TX NIC) Contract [DIR-ESS-TGOV-PMNT-254] and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Napier* and seconded by *Mr. Bell*.

ACTION The motion was unanimously approved.

MOTION A motion was made to approve Amendment Number 1 to Contract [DIR-ESS-ODP-428] as presented, and delegate authority to the Executive Director or her designee to execute the contract by *Ms. Thompson* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

DISCUSSION Mr. Hershel Becker, Chief Procurement Officer, provided an update on the Cooperative Contracts sales through FY22 Q1 and the HUB purchases, outreach, and training for FY22 Q1.

TOPIC **9. Office of General Counsel Update**

DISCUSSION Ms. Kate Fite, General Counsel, joined by Ms. Christi Koenig Brisky, Assistant General Counsel, and Mr. Matt Kelly, Deputy Chief Information Security Officer for Policy and Governance, provided further information on the rulemaking items.

MOTION A motion was made to adopt the proposed rule amendments to 1 TAC Chapter 202 and authorize publication of the notice of adoption in the Texas Register by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to adopt the proposed Security Control Standards Catalog by *Ms. Napier* and seconded by *Ms. Thompson*.

ACTION The motion was unanimously approved.

MOTION A motion was made to adopt the proposed rule amendments to 1 TAC Chapter 212 and authorize publication of the notice of adoption in the Texas Register by *Mr. Bell* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

MOTION A motion was made to adopt the proposed rule amendments to 1 TAC Chapter 201 and authorize publication of the notice of adoption in the Texas Register by *Ms. Thompson* and seconded by *Ms. Napier*.

ACTION The motion was unanimously approved.

TOPIC **10. Chief Technology Office Update**

DISCUSSION Mr. John Hoffman, Chief Technology Officer, provided an update on DIR Centers of Excellence, and the Texas by Texas (TxT) application including launch activities.

TOPIC **11. Chief Operations Office Update**

DISCUSSION Mr. Dale Richardson, Chief Operations Officer, provided an update on operational performance for the Shared Technology Services Program, Texas.gov Program, Communications Technology Services Program, and the Capitol Complex Telephone System.

TOPIC **12. Chief Information Security Office Update**

DISCUSSION Ms. Nancy Rainosek, Chief Information Security Officer, provided an update on the implementation of SB 475, Cyberstart America, and how DIR is serving as a central hub for communications on Texas' response to the Log4j vulnerability. An update was provided on the Statewide Information Security Program Penetration Tests and Agency Participation for FY21 and FY22.

TOPIC **13. Chief Data Office Update**

DISCUSSION Mr. Ed Kelly, Chief Data Officer, provided an update on the key highlights for FY22 Q1, including COVID-19 Data Tiger Team efforts, the Data Management Advisory Committee goals and framework implementation, Open Data Portal Growth and utilization, prospective customer onboarding process, OCDO outreach efforts, and Texas Data Management Program briefings conducted for FY22 Q1.

TOPIC **14. Program Development Update**

DISCUSSION Ms. Endi Silva, Director of Program Development, provided an update on PDO’s completed projects, DIR outreach to various stakeholder groups, the agency’s social media digest, and new initiatives, which include a production space, customer experience shark tank, DIR’s website chatbot, and process/workflow improvements.

TOPIC **15. Public Testimony**

No public testimony.

MOTION No motion is needed for adjournment as the quorum was lost at 12:15 p.m. after *Ms. Thompson* and *Ms. Parrish* left the meeting.

ACTION The meeting adjourned at 12:36 p.m.

Approved by the Board Chair:

Ben Gatzke, Chair

Date

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